THE MARYLAND DEPARTMENT OF HUMAN SERVICES

FAMILY INVESTMENT ADMINISTRATION

INVITATION FOR BIDS FOR

PROCESS EVALUATION RESEARCH AND COST-BENEFIT ANALYSIS

# QUESTIONS AND RESPONSES #1

Question 1: Please confirm the bid response date. Page 4 states a different date than that noted in e-Maryland Marketplace.

**Response:** One original, to be so identified, and six copies of each bid must be received by the Procurement Officer no later than 5:00 PM on Friday, May 17, 2019. Please see Amendment Nos. 1 and 2.

Question 2: Regarding Item #1 in Contractor Requirements section: Are there any particular states your office would like considered in the research in lieu of others?  

**Response:** At a minimum, the twenty (20) states and one (1) territory that implemented the Low Income Home Energy Program categorical eligibility option in 2018 must be included. The list can be found here: https://liheapch.acf.hhs.gov/delivery/income\_categorical.htm

Question 3: Is the OHEP administrative model (including eligibility requirement criteria) documented?

**Response:** Please refer to COMAR 07.03.21 and 07.03.22 at <http://www.dsd.state.md.us/COMAR/ComarHome.html>. Also, the OHEP Operations Manual is available on the DHS website at <http://dhs.maryland.gov/documents/OHEP/OHEP-MANUAL-MASTER-2015.pdf> .

Question 4: Can you confirm whether your agency would be willing to consider an RFP response that proposes an alternative research design?

**Response:** No, not at this time.

*Date Issued: May 14, 2019*

*By: Deborah Austin, Procurement Officer*